



# OUR LADY OF VICTORY CATHOLIC SCHOOL

*A National Blue Ribbon School of Excellence*



## Home & School Association 2018-2019 Volunteer Form

Please return completed form to the Front Office: Attention Cat Foglesong or email to [hsa@olvpatriots.org](mailto:hsa@olvpatriots.org).

Parent's Name: 1) \_\_\_\_\_ 2) \_\_\_\_\_

Students' name(s) & grade(s): \_\_\_\_\_

Phone #: 1) \_\_\_\_\_ 2) \_\_\_\_\_ Home#: \_\_\_\_\_

Email: 1) \_\_\_\_\_ 2) \_\_\_\_\_

**Important Note to all Volunteers** – The Archdiocese of Atlanta requires ALL adults who work with children to complete the “Protecting God’s Children” program. The schedule and on-line registration for the workshop can be found at [https://www.virtusonline.org/virtus/reg\\_list2.cfm?theOrgID=19153&theme=0](https://www.virtusonline.org/virtus/reg_list2.cfm?theOrgID=19153&theme=0). Training recertification is required every 3 years. A background check is required every 5 years. Please contact the school office for the paperwork and with any questions.

Please initial the appropriate line: \*If completed only by one parent, please list parent name.

\_\_\_\_\_ I have completed the program and submitted the required documents to the school office. \_\_\_\_\_

\_\_\_\_\_ I have not completed the program or have not submitted the required documents.

**If both parents plan on volunteering, please write each first name next to the checked boxes in question.**

<u>Volunteer Activity</u>	<u>Description</u>	<u>Availability</u>	<u>Parent Name</u>	<u>H&amp;S USE ONLY</u>
Cafeteria	Helping in the food line, serving the kids, and punching cards.	Circle the days & frequency of availability M – T – W – T – F <b>Weekly Biweekly Monthly</b>		
Entrance Decoration	Work with decorator chair to keep our entry hall up to date.	Mostly work as the seasons and Holidays approach.		
Used Uniform Store	Work with chairperson, organizing, pricing...	As needed by the chairperson.		
Field Day	Help Mr. Crane with setting up & Clean up.	Volunteer 1 or 2 days a years, LD Field Day & MD Field Day.		
Sports Banquet	Help Mr. Crane with setting up & Clean up.	One day at end of school year.		
Book Fair	Help librarian with setting up & cashier.	Two weeks per year.		
Teacher Appreciation week	Work with HSA to deliver a great week to all OLV Staff	One week per year.		



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**Family Last Name:** \_\_\_\_\_

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All parents, guardians and faculty members are members of the HSA. Its mission is to help raise funds to offset the expenses of the school; run social and extracurricular activities; foster a sense of community among members; and to support communication. An elected Executive Board manages the organization, but the success of the organization depends on parental volunteers. **We are again asking for volunteer participation by all families. Please select below the areas where you can help during 2018-19 school year.** *\*\*OLV has 16 mandatory volunteer hours requirement per family.*

<u>HSA Board Events</u>	<u>Description</u>	<u>Chair</u>	<u>Member</u>	<u>H&amp;S USE ONLY</u>
Box Top & Soup Label	See HSA Event & Volunteer Hand-Book for more information.			
School & Entrance Decoration				
Spirit Nights				
Trunk or Treat				
Breakfast with Santa				
Front Lobby Bulletin Board				
Carnival				
Hot Chocolate 5k				
Closing & Food Drive				

<u>Boards &amp; Sport Coaching</u>	<u>Description</u>	<u>Share with us your talents for each of the areas you are interested in volunteering.</u>	<u>H&amp;S USE ONLY</u>
Room Parent	See room parent Information sheet for more information and application form.		
HSA Board	Please check the HSA Handbook for the positions on the board and to learn how the OLV Board works.		
Sport Coaching	Mr. Crane will need Coaches for the following sports: Basketball (boys & Girls), Soccer (Co-ed), Volleyball, and Track		

*\*Example of talents to share: Great computer scales, Craft, Accounting/CPA, Law, Engineering, Marketing, Local Community Connections, Event Planning, Decorating, Sports player, Fitness, Nutrition.*